



CANNON BUILDING  
861 SILVER LAKE BLVD., SUITE 203  
DOVER, DELAWARE 19904-2467

**STATE OF DELAWARE**  
**BOARD OF ELECTRICAL EXAMINERS**

TELEPHONE: (302) 744-4500  
FAX: (302) 739-2711  
WEBSITE: [DPR.DELAWARE.GOV](http://DPR.DELAWARE.GOV)  
EMAIL: [customerservice.dpr@state.de.us](mailto:customerservice.dpr@state.de.us)

<b>PUBLIC MEETING MINUTES:</b>	<b>Board of Electrical Examiners</b>
<b>MEETING DATE AND TIME:</b>	<b>Wednesday, October 5, 2016 at 8:30 a.m.</b>
<b>PLACE:</b>	<b>861 Silver Lake Boulevard, Dover, Delaware Conference Room B, Cannon Building</b>
<b>MINUTES APPROVED:</b>	<b>Approved November 2, 2016</b>

**MEMBERS PRESENT**

Robert MacLennan, President, Professional Member  
Thomas Hartley, Complaint Officer, Professional Member  
Michael Travers, Secretary, Professional Member  
James Howard, Professional Member  
David Hollen- Professional Member  
Nathan Schreppler, Education Officer, Public Member  
Kevin Urso

**ABSENT**

Timothy Johns, Public Member  
Richard Millar, Public Member

**DIVISION STAFF/DEPUTY ATTORNEY GENERAL**

Kevin Maloney, Deputy Attorney General  
Melanie Alexander, Administrative Specialist II

**OTHERS PRESENT**

Chester Kelly  
Frank Tyler  
Jean Elliott

**CALL TO ORDER**

Mr. MacLennan called the meeting to order at 8:37 a.m.

**REVIEW OF MINUTES**

A motion was made by Mr. Hollen, seconded by Mr. Howard, to approve the meeting minutes from September 7, 2016. The motion carried unanimously.

**UNFINISHED BUSINESS**

Review of Crimes List

The Board had an extensive discussion and debate on each individual crime that is currently on the crimes list, and which ones should be removed or which will be kept on the list for now. The Board voted as listed below.

A motion was made by Mr. Howard seconded by Mr. MacLennan, to remove all misdemeanors on the list as of October 5, 2016 except those as listed below. The motion carried unanimously.

- 17.1.57
- 17.1.58
- 17.1.82

A motion was made by Mr. MacLennan seconded by Mr. Hollen, to remove 17.1.29 and 17.1.31 from the crimes list. The motion carried unanimously.

After a lengthy discussion a motion was made by Mr. Schreppler seconded by Mr. Urso, to keep 17.1.56 on the crimes list. The motion carried unanimously.

A motion was made by Mr. MacLennan seconded by Mr. Hartley, to remove 17.1.60 from the crimes list. The motion carried unanimously.

The Board will review the changes at the November 2, 2016 meeting to verify for correctness before making a final vote to accept the changes.

Prometric Discussion

Due to the fact that Mr. Stewart was unable to come to speak to the Board during this meeting, Ms. Alexander read an email from Mr. Mangler stating that he had little to report other than the list of concerns, which included 10 items have been forwarded to Mr. Stewart at Prometric. He also stated that 2 of the items on the list of concerns were possibly in our control and could possibly be handled on our end. Ms. Alexander concluded reading the last of the email which notified the Board that the Division has begun seeking alternative sources for licensing exams.

Re-Review of Applications

A motion was made by Mr. MacLennan, seconded by Mr. Hartley, to impose a final denial on the application of Kristen Johns. The motion carried unanimously.

**NEW BUSINESS**

**Review of Examination Applications**

A motion was made by Mr. MacLennan, seconded by Mr. Howard, to approve the applications of: Sean McCarron- Master Electrician, Michael Klipphahan-Master Electrician, Sean Kehl Master Electrician Special Elevators, Joseph Williamson-Master Electrician Special Elevators, Johnathan Davis- Master Electrician, and Raul Short- Master Electrician to sit for the examination applied for. The motion carried unanimously.

A motion was made by Mr. MacLennan, seconded by Mr. Howard, to table the application of Alex Ogleton for lack of experience. The motion carried unanimously.

**Review of Reciprocity Applications**

A motion was made by Mr. MacLennan, seconded by Mr. Howard, to approve the applications of: Patrick Lynch-Master Electrician, Dean Reedy- Master Electrician, and Jean Baptiste-Master Electrician. The motion carried unanimously. .

#### **Ratification of Applications**

A motion was made by Mr. Hollen, seconded by Mr. Hartley, to accept the ratification of Apprentice Electrician applications of: Douglas Graham, Chico Fernandez, and Cody Neal Everett. The motion carried unanimously.

A motion was made by Mr. Hollen, seconded by Mr. Hartley, to accept the ratification of Journeyman Electrician applications of: Robert Watkins, Steven Patrick Cole, Frank Dostellio, Michael Carlson, James Kerrigan III, and Joseph Thomas. The motion carried unanimously.

A motion was made by Mr. Hollen, seconded by Mr. Hartley, to accept the ratification of Master Electrician applications of: Jason Barwick, Dennis Eugene Grove Jr., Richard Stamton Clatchey Jr., Michael Schulz, Francis Dix, William Wise III, Christopher McAuley, Daniel Hall, Clifton Drewer, Kenneth French, James Coleman, Kenneth Ray Smith, and James Kahler. The Motion carried unanimously.

A motion was made by Mr. Hollen, seconded by Mr. Hartley, to accept the ratification of Master Specialty Electrician application of Christian Tatasciore. The motion carried unanimously.

#### **Applications for Review – Deputy Attorney General**

#### **Continued Education**

A motion was made by Mr. Schreppler, seconded by Mr. Hartley, to approve the requested continuing education courses as follows, the motion carried unanimously:

1. EC&M Workplace Learning Center- EC&M 2017 NEC Code Change Conference- 16 hours- **Approved**

#### **Review and Consideration of Consent Agreements**

#### **Review and Consideration of Hearing Officer Recommendations**

#### **Miscellaneous Review & Discussion**

Ms. Alexander advised the Board that it was time to vote on what percentage of licensees would be audited this year, she advised them that anyone that failed their last audit will be audited, as well as anyone that renews their license late, or if they stated they did not complete their continuing education when answering their renewal questionnaire. She also advised them that 1% of all licensees were chosen at random for the previous renewal period.

A motion was made by Mr. MacLennan, seconded by Mr. Hollen, to randomly audit 1% of all licensees. The motion carried unanimously.

Ms. Alexander advised the Board that they received an SME Nomination Form from NASCLA. Mr. MacLennan stated that if anyone was interested in attending and he would nominate them.

#### **Review and Signing of Final Orders**

The Board reviewed and Mr. MacLennan signed the final orders for: Joocheol Lee, Josh Fogarty, and Stephen J. Pietrzak.

**Inactive Request**

**CORRESPONDENCE**

Andrew Haines sent an email asking the Board for confirmation of 10.1.6 concerning communication and low voltage contractors. Mr. MacLennan advised that CAT 5 cabling is exempted from the electrical licensing requirement.

Joseph Johnson sent in a request that his probation be lifted along with one status report. The Board stated that he does not meet requirements to be released from his probation at this time. Mr. Maloney stated he will need to appear for a rule to show cause hearing for not complying with the original order, and he will draft the hearing notice.

Jean Elliott sent an email concerning a licensee who was grandfathered in to obtain his elevators license, and that he should have received a Master Elevators Specialty license, however he only received the Limited, and she wanted to know if the Board could address the issue and possibly fix the error since it is now 3-4 years later. Ms. Alexander brought up his original application on the computer for review and it was discovered that he applied for a limited license. Mr. MacLennan stated that he will have to apply for the Master Elevators Specialty license and then the Board will make a determination on whether or not he will have to sit for the exam.

**OTHER BUSINESS BEFORE THE BOARD**

**PUBLIC COMMENT**

**NEXT SCHEDULED MEETING**

The next scheduled meeting will be held on November 4, 2016 at 08:30 a.m. Cannon Building 861 Silver Lake Boulevard, Dover, Delaware, Conference Room A, 2nd floor.

**ADJOURNMENT**

With no further business before the Board, a motion was made by Mr. MacLennan, seconded by Mr. Travers, to adjourn the meeting. The motion carried unanimously. The meeting went off record and adjourned at 10:40 a.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Melanie Alexander".

Melanie Alexander  
Administrative Specialist II